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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

FROM : Chief, Orientation and Briefing Division

SUBJECT:

DATE: 28 May 1952

1. In accordance with the request which was received from the staff level of the Office of Training, the Orientation and Briefing Division has compiled figures which will be used for certain budget and other presentations.

2. In complying with this request I felt that you would be interested in seeing these figures, since in very simple fashion, they tell a story of accomplishments in the fields of intelligence indoctrination and orientation for the period since the beginning of 1951. Of course, our Intelligence Indoctrination did not commence until November, 1951. You will note that even though the Intelligence Indoctrination has been running only since late in the fall of 1951 (specifically the first date was November 26, 1951), more people have already gone through this program than all of those who have taken the quarterly Orientation Courses. Perhaps the comparison is without potency when we consider that the Indoctrination is put on on a weekly basis. However, the total figures do have some significance since it is our goal under the regulations to have everybody above GS-5 covered in the quarterly Orientation.

3. When you have had a chance to take a quick look at this, we ask that it be sent to [REDACTED] at 1312 Eye Building who is responsible for compiling this and other information.

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[REDACTED]

Chief, Orientation and Briefing Division

Attachment

P.S.

Matt. these figures are
2 short on Orientation - you
and I failed to Register

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JOB NO. [REDACTED] FLD NO. [REDACTED] DOC. NO. [REDACTED] NO CHANGE
IN CLASS/DECLASS CLASS CHANGED TO [REDACTED] C RET. JUST. 22
NEXT REV DATE 10. REV DATE [REDACTED] REVIEWER [REDACTED] TYPE DOC. 02
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